

## SENIOR ACCOUNTING TECHNICIAN

MNP is looking for an enthusiastic individual to join our team in our Moosomin office as a full-time Senior Accounting Technician.

### **Responsibilities include:**

- Conduct compilation, review and bookkeeping engagements
- Prepare financial statements and corresponding notes
- Prepare personal and corporate tax returns
- Prepare forms such as GST, PST, T4's and T5's

### **The ideal candidate:**

- Completion of a business degree or business diploma/certificate would be considered an asset
- Two years or greater experience in public accounting
- Experience in preparing compilation engagements and corporate tax returns
- Familiarity with accounting and tax software such as CaseWare, Profile, QuickBooks, Simply Accounting, etc.
- Understanding of payroll, bookkeeping and record keeping practices on manual and computerized systems
- Strong computer literacy and communication skills including proficiency with Microsoft Excel and Word

*Our Firm has been built on our core values of open communication, a balanced lifestyle and the notion that we expect to have fun at work.*

**We thank all candidates for applying.**

**Only those selected for an interview will be contacted.**

**To apply, please visit our website at [www.mnp.ca](http://www.mnp.ca)**