



Tundra Oil & Gas is a Manitoba-based oil and gas exploration and production company and a wholly-owned subsidiary of Winnipeg-based James Richardson & Sons, Limited.

**Tundra has an opportunity for a full-time
HUMAN RESOURCES COORDINATOR POSITION**

(Maternity Leave Replacement Term)

Preferably based out of our Virden, MB office. We will consider applications based in Winnipeg, Manitoba or Calgary, Alberta subject to travel requirements to Virden as required, estimated once/month.

This position is responsible for the day-to-day requirements of all components of Human Resources. The incumbent will provide customer service and support to the Director, Human Resources, the Managers, and employees primarily, but not limited to, in the Virden and surrounding area.

Please apply electronically, with your cover letter and resume, on the Tundra Oil and Gas website by the end of the day September 25, 2021; however, the position will remain open until filled.

We wish to thank all candidates for their interest; however only those being considered for interviews will be contacted.

EVERYONE HOME SAFE EVERY DAY.

**Please visit www.tundraoilandgas.com
for more information on duties and qualifications**